



# 72<sup>ND</sup> ANNUAL CONFERENCE OF TAMIL NADU OPHTHALMIC ASSOCIATION



AUGUST 1<sup>ST</sup> TO 3<sup>RD</sup> 2025

SUGANYA CONVENTION CENTRE & HOTEL SUNWAY MANOR

## GUIDELINES FOR POSTER PODIUM/ E-POSTERS ABSTRACT SUBMISSION

- Each member can submit a total of TWO abstracts under the poster category as a Presenting Author
- The Poster can be a case report, or case series or original study and submitted under any one of the following categories:
  - Cataract
  - Cornea
  - Refractive Surgery
  - Glaucoma
  - Paediatric Ophthalmology and strabismus
  - Vitreo-Retinal Diseases
  - Comprehensive Ophthalmology
  - Orbit & Oculoplasty
  - Neuro-Ophthalmology
  - Uvea
- The abstract should be submitted through the conference website portal.
- Title: The Poster's title SHOULD NOT exceed 100 characters (including spaces).
- Synopsis: The Synopsis SHOULD NOT exceed 1000 characters (including spaces).

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- The presenting author must be enrolled as a Life Member of the TNOA on (or) before May 31st, 2025, and register for the conference before May 15th, 2025, for final approval for presentation in the conference
- Co-authors: A maximum of two co-authors can be added.
- Institution/hospital affiliation and doctor's name should NOT be mentioned in the title or abstract. Any form of violation of rules or non-compliance will lead to automatic rejection/ immediate disqualification of entry.
- A declaration that this poster has not been presented at any conference or journal earlier in any other form (as a paper/poster/video) should be given by the participant.
- Violation of the above rule, if proven, will attract immediate disqualification of the entry.
- Eligible and selected posters will be called for a presentation under the poster podium and will qualify for the **"TNOA Coimbatore Ophthalmic Association Best Poster Award"**.
- No change in the presenting author will be entertained after the selection of the abstract after June 15th
- Presentations selected for each sub-speciality session will be presented during the conference as a part of a separate session or between the symposiums, which will be intimated to the participants from the scientific committee.

Dr. R. Venkatesh,  
Organizing Chairman.

Dr. Vanaja Vaithianathan,  
Organizing Secretary.

Dr. Nirupama Kasturi,  
Scientific Committee Chairman.

Dr. Amit Kumar Deb,  
Treasurer.

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- All other approved E-Posters can be viewed on appropriate digital platforms at the conference venue. A link to upload selected E-Posters will be made available.

## ***TNOA Coimbatore Ophthalmic Association Best Poster Award***

- Only TNOA members are eligible to participate.
- He/she should have enrolled as a Life Member of the TNOA on (or) before May 31st, 2025.
- A declaration that this poster has not been presented at any conference or journal earlier in any other form (as a paper/ poster/ video) should be given by the participant.
- Violation of the above rule, if proven, will attract immediate disqualification of the entry.
- All poster awards will be given to the Presenting Author in the Best poster podium session only.
- The same person may be considered for the award in the subsequent years, too, even if he/she has won the award earlier, provided a different poster is presented subsequently.
- Posters will be judged according to Content, Display, Scientific value, Creativity & Originality.

The Judges shall be

1. The President of TNOA (or) his / her Nominee
2. The Immediate Past President of TNOA (or) his / her Nominee.

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3. President of Coimbatore Ophthalmic Association (or) his / her Nominee.

## PREPARATION FORMAT FOR POSTER PODIUM PRESENTATION

### (COMPETITIVE)

- The Poster should consist of a **maximum of 12 Microsoft PowerPoint slides**, including the title slide and offering information on the following topics:

1. Introduction

2. Methodology/Case details

3. Discussion

4. Conclusion

- Use the first slide to show the title of the Poster and the author's information, including name and affiliation.
- Fonts should be no smaller than 18 points, and preferred fonts include Arial, Calibri, Verdana, Tahoma and Trebuchet MS.
- Maximum of 120 words on each slide.
- The slide should be prepared in Microsoft PowerPoint 2016 & above version only.
- The slide size should be 16:9, and the page setup should be in Landscape orientation.
- The total file size must be less than 5 MB, else it will be rejected automatically.

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- Ensure good picture quality images & tables – at least 600kb per image.
- Images, photos, graphics and tables should be inserted using the insert file option only, not by copy-paste from another application.
- Pictures, graphics and tables should be marked and labelled.
- The patient's name or identity is not to be revealed. Use cropped or masked images.
- Content should be clear, concise and written using correct spelling & grammar.
- Use clear headings and leave spaces in between sections.
- Use adequate colour and contrast for better visualization.
- Avoid overlapping objects and layers – only the final elements will be visible.
- Avoid using hyperlinks, as there will be no internet access during the presentation.
- If the slide is created on Mac, OSX kindly converts and sends it in a compatible format.
- Do not use symbols & special characters in file names when saving documents.
- All conflicts of interest or financial disclosures, if any, should be made known.
- Remember that simple posters are always more attractive and easier to read.

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## PREPARATION FORMAT FOR E- POSTER FOR DISPLAY AT CONFERENCE

### VENUE (NON-COMPETITIVE)

- An E-Poster is the electronic version of a traditional poster, which is displayed on digital screens using Power Point slides. They may include text, figures, tables and images but NOT videos or animations. All approved E-Posters can be viewed on appropriate digital platforms set up at the conference venue.
- E-poster should be a **SINGLE PowerPoint document with ONE slide only**.
- Add your name and affiliation to the slide.
- Prepare the slide in Microsoft PowerPoint 2016 & above version.
- Slide size should be 16:9 with Landscape orientation.
- Total file size must be less than 5MB to avoid automatic rejection.
- Ensure good picture quality for images and tables (at least 600KB per image).
- Use Copy Paste only for inserting images, photos, graphics, and tables.
- Clearly mark and label pictures, graphics, and tables.
- Avoid revealing patient names or identities – use cropped or masked images.
- Ensure text is not obscured by images and avoid overcrowding the slide.
- Write content clearly, concisely, and with correct spelling and grammar.
- Use clear headings and leave spaces between sections.
- Ensure adequate color contrast for better visualization.
- Do NOT embed audio, animation, video, or documents in the slide.
- Avoid overlapping objects and layers – only the final elements will be visible.

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- Avoid using hyperlinks as there will be no internet access during presentation.
- If the slide is created on Mac OSX, kindly convert and send in a compatible format.
- Use standard characters for file names when saving the document.
- Disclose any conflict of interest or financial disclosures.
- Remember that simple posters are more attractive and easier to read.



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